



UNIFORM SHOP



Exchange/Refund Request Form

We are happy to provide exchanges and refunds on all items excluding hats.
Items must be returned in their *original condition – unworn and unwashed*.

Please complete the details below and have your child return all items, along with this form to the Tuckshop.

Date: _____ Flexischool Order Number: _____

(Check Flexischools History)

Child Name: _____ Class: _____

Parent Name: _____ Contact Number: _____

Please let us know the reason for return by using this key:

- 1 – Too Big 2 – Too Small 3 – Incorrect item provided
- 4 – Ordered Incorrectly 5 – Faulty 6 – Other – please advise in comments

Item Description (e.g Polo Shirt)	Size	Quantity	Reason	Please tick one	
				Exchange*	Refund *

* Refunds will be transferred back to your Flexischools account or please indicate your exchange request below:

Item Description (e.g Polo Shirt)	Size	Quantity

Comments: _____

